

**METHODIST CHURCH IN TOWER HAMLETS**  
**VACANCY**  
For a  
**VOLUNTEER COORDINATOR**

**Salary:** £15,000 (17.5 hours per week, depending on qualifications & experience)  
**Location:** Bow Road Methodist Church, 1 Merchant Street, Bow, E3 4LY  
**Reports to:** Circuit Executive Officer  
**Closing Date:** **23 February 2018**

The four churches and two projects in the Circuit are dependent on volunteers to assist in the realisation of their mission to respond to the Gospel of God's love in Christ. More volunteers are required to support current and planned future mission work. The Volunteer Coordinator will work alongside our existing staff but with a focus on the management of volunteers. Their role will be to ensure that volunteers are appropriately recruited, trained, developed, and are loved, cared for and appreciated.

The role would suit an organised thinker, with good planning and organising skills, with HR experience in the charity sector, who has a real commitment to assisting people to develop to the full extent of their capabilities in the service of others.

- This is a half time appointment and is funded initially for three years.
- Closing date for applications is Friday 23<sup>rd</sup> February 2018
- Interviews will be held during the week beginning 26<sup>th</sup> February 2018

For further information and for an application pack, please contact Sally Yoxall by email on [admin@mcth.org.uk](mailto:admin@mcth.org.uk) Or telephone: 020 8880 7301